

Instructions for putting NEW Front Runner Video in World Client Signature

If you already have the Front Runner Logo linking to the OLD Front Runner video, follow these instructions.

1. Go into World Client
2. Options
3. Compose (in the options window)
4. Signatures
5. Right Click on the Front Runner Logo in your signature
6. Click on “Edit Link”
7. In the Link Box delete the current URL that you have stored in the URL box



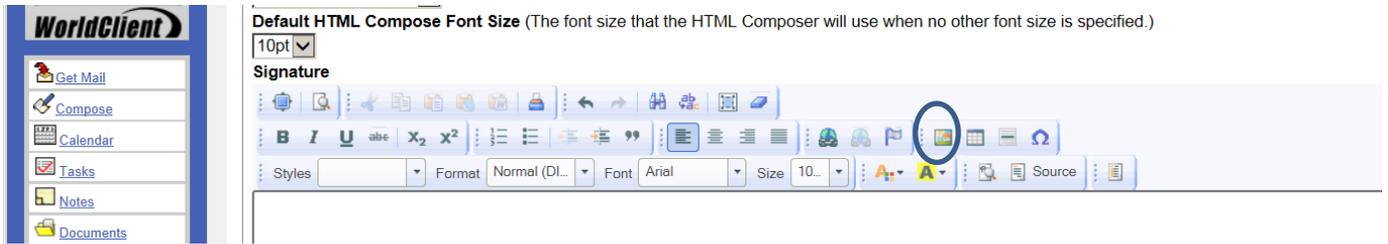
8. Copy and paste this link into the URL box:

http://www.redata.com/100001/firstweber/help/video/frontrun_4min.mp4

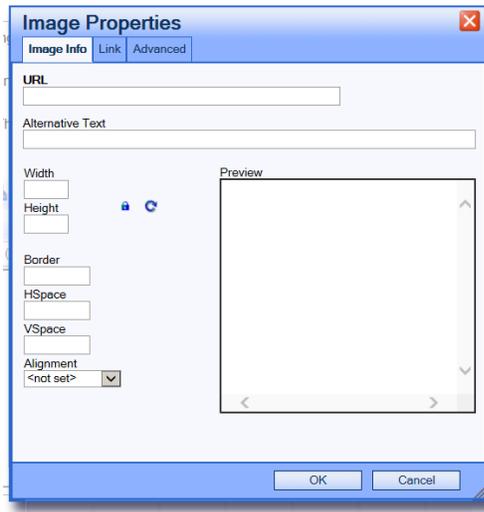
9. Click on OK
10. Then Click on Save in the World Client Options screen
11. Click on Compose in the left menu
12. Send yourself a test email
13. Click on the Front Runner Icon and it should play our new 2 minute Front Runner Video

Don't have the old video in your signature but you want the new video?

1. Go into World Client
2. Options
3. Compose (in the options window)
4. Signature
5. Below your current signature
6. Click to focus your mouse
7. Click on the Image Icon:



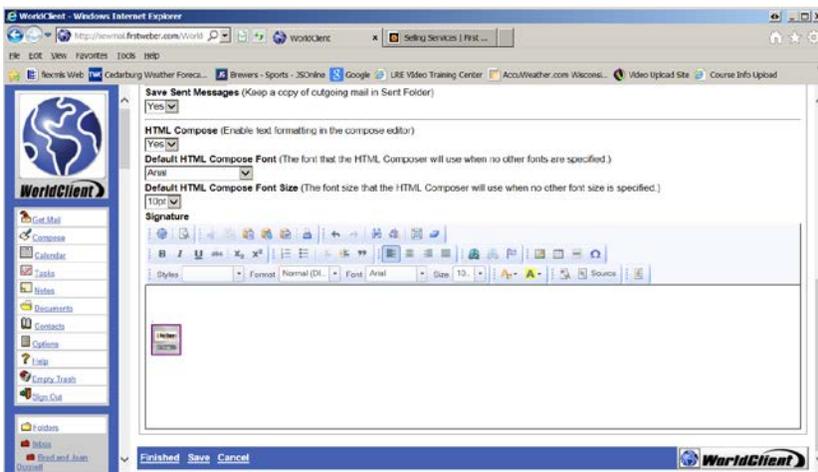
Outgoing mail in Sent folder



8. Copy this link into the URL box:

http://www.firstweber.com/img/company/xsvcs_front_runner_video.jpg.pagespeed.ic.eF8VB9xJBt.jpg

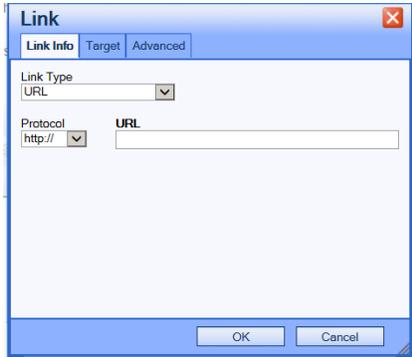
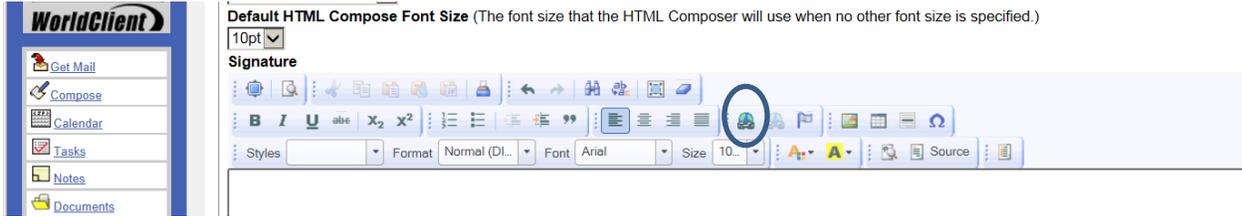
9. Click OK. Image will appear in signature box.



10. Shrink the image down to the size shown (under an inch square). Use the top and side handles one at a time to resize. The corner resizers don't work very well.

11. Click the image to secure and highlight it

12. Click on the Link icon in tool bar



13. Copy this link into the URL box:

http://www.redata.com/100001/firstweber/help/video/frontrun_4min.mp4

14. Click OK

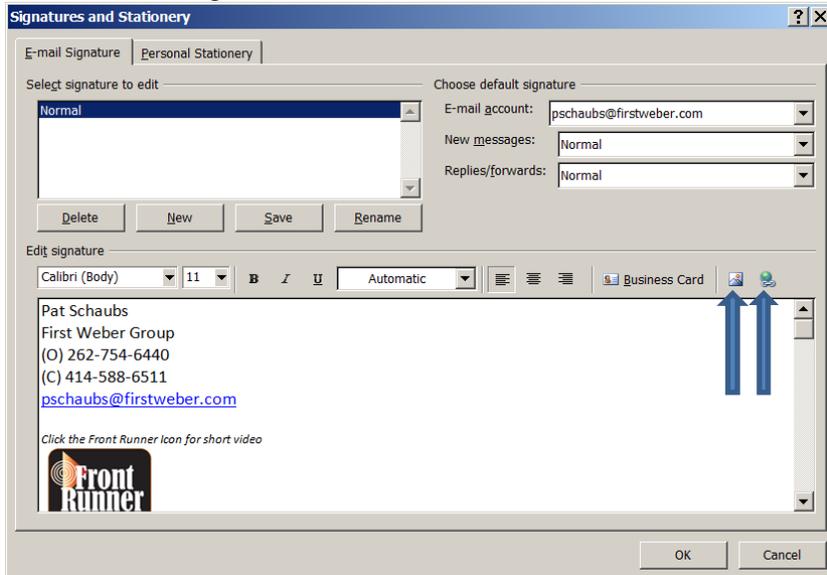
15. Save

16. Save

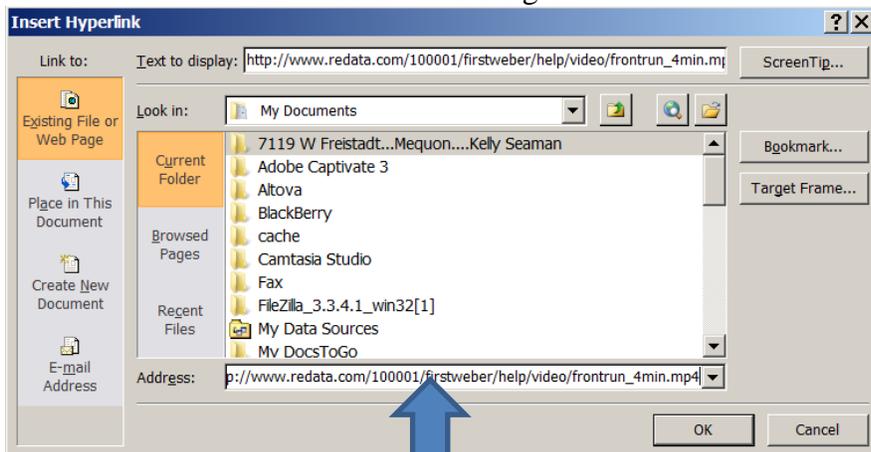
17. Compose an email and send to yourself and test.

To add video to Outlook signature:

1. Save the attached jpg file to your computer's desktop
2. Open a new email in Outlook
3. Insert/Signature/



4. Select your current signature or create a new signature
5. Drop down a line, type in size 8 font (Italic) “**Click the Front Runner Icon for short video**”
6. Drop down a line/ Click the photo icon.
7. Browse to the jpg that you saved to your desktop.
8. Insert the Front Runner Icon into your signature.
9. Click the newly added Front Runner icon to highlight it
10. Click on the Link button in the signature box



11. Copy the URL into the Address box on the Edit Hyperlink window
http://www.redata.com/100001/firstweber/help/video/frontrun_4min.mp4
12. Click OK
13. Open a new blank email.
14. Send an email to yourself to test.